

DIARY NOTES

4 May 1954

1. Ed Saunders cleared with me and obtained the Director's signature on a proposed Notice which will implement Bureau of the Budget Bulletin No. 54-10 concerning obligations during the months of May and June.

2. Ed also brought along the memorandum from Mr. Taber to the Bureau of the Budget approving of [] for Fiscal Year 1955. However, the letter does not do all that we had recommended and requested insofar as putting our Reserve on a "no-year" basis. It merely extends [] for one additional year which will have the net result of forcing us to ask for this Reserve again next year. With the Director's approval I have instructed Walter Pforzheimer and Ed Saunders to go back to the Committee staff and ascertain whether or not this is what they intended. If it is an oversight we will then ask Mr. Taber to change his letter.

3. Larry Houston reported on his meeting with [] concerning the [] He indicated that the EE Division was now [] over the ceiling which it is supposed to have on 30 June.... [] temporary authorizations plus [] additional. He also got a distinct impression that [] was trying to sell the Logistics Command idea [] and that [] was not in full agreement with it.

4. Larry advises me that the Case Officer for Project [] is scurrying around trying to find some way to obligate the [] approved for Fiscal Year 1954. Larry doubts that the money can be obligated legally and I agreed to call [] and caution him that we could not indulge in a subterfuge in this matter.

5. Larry also says that he is concerned about Project [] in that when [] of his Office talked to the principal agent the man apparently had been given the idea by the Case Officer that we would finance the business and that if it proved to be successful it would later be turned over to him. I agreed to talk to [] about it.

6. Jim Garrison reported that negotiations with the Government Printing Office concerning the possible merger of their printing and our reproduction plant were going forward but that he had nothing definite to report as yet.

SECRET

SECRET

25X1 8. Told [] that I had paved the way with Shef Edwards for a management survey of the Security Office and that he could proceed to make his own arrangements with Shef at his convenience.

25X1 9. Concerning the matter which [] called to my attention, I contacted [] and asked him to expedite a photostat job which a [] had turned over to a [] of the Reproduction Division. It involves the photostating of [] documents in which the Director is especially interested in showing to the Secretary of State. 25X1 25X1

25X1 10. [] and I met with Lyman Kirkpatrick to discuss his ideas as to how to approach John's problem of reducing manpower requirements. Not too many specifics came out of the meeting but it is obvious that Kirk thinks that the DD/P area is very fat indeed and that through a reorganization of that component 1,000 people could be reassigned. It was agreed, however, that we would have to make some specific proposal to the Director and John was to pursue the matter further.

25X1 11. [] reports that at the DD/P Staff Meeting this morning Dick Helms announced that there would be a manpower survey undertaken by the Management Staff. John understands that [] objected to this but that Dick Helms issued instructions that the survey would be made and that the administrative elements, as well as others, would be carefully scrutinized. 25X1

25X1 12. I asked [] whether or not he wanted me to force [] to comment on the survey conducted by the former Management Improvement Staff of administrative staffs in the DD/P area, stating that I would force the issue or not as he recommended. He said that he would let me know. 25X1

13. Told Kirk that I was somewhat concerned about the principle involved in Project []

I stated that while this was not my business it appeared that we were shooting at a battleship with a popgun and I thought he ought to look into it.

DD/A DAILY ACTION SUMMARY

4 May 1954

25X1

Originating Office

Subject

Action

[] SA-DD/A
28 April 54

Memorandum for Colonel White, subject:
"Proposed Regulation [] Sepa-
rations" w/basic, including folder
labelled Job 201

ER-5-4580A
ER-5-4580

Approved for publication
4/26, but after recon- 25X1
sideration, A-DD/A and
Deputy AD/P concur in the
non-publication and cancel-
lation of the Reg. Orig w/
basic - C/RCS. 2ccs - DD/A
subject and chrono.

25X1

A-DD/A
4 May 1954

Memorandum for Chief, Management Staff,
subject: "Assignment of []
[] Requesting that Mgmt Staff advise
Col. White of what plans have been made
concerning [] assignment

ER-5-5176

Orig & 1 - Addressee.
2ccs - DD/A subj & chrono.

25X1

25X1

Comptroller
3 May 54

25X1
25X1

Memorandum for Acting Deputy Director
(Administration), subject: "Adjustment
of T/O and Personnel Ceiling - Logistics
Office" Transfer of []
[] to OO. For approval of A-DD/A
ER-5-5254

Orig & 6 w/basic fwded by
[] to C/Mgmt Staff
"for review & recommendation
If LO T/O & ceiling may be
reduced, include in your
recommendation that, ceil-
ing position will be added
to the DDA reserve"

25X1

AD/P
3 May 54

Memorandum for Acting Deputy Director
(Administration), subject: "Proposed
Change 2 to [] Hours of Work and
Holidays

ER-5-5239

Fwded by [] to C/RCS
for information. (lcc)

25X1

C/PAPS
6 April 54

Memorandum to Deputy Director (Plans),
subject: Administrative Plan for FE Div.
[] Project [] w/att Con-
currence Sheet and Administrative Plan
ER-5-4870

Authorized by A-DD/A 4/30.
Fwded to COA/DDP 5/4/54 by
by special messenger. 25X1

25X1

25X1

[] SA-DD/A
4 May 54

Memorandum for Chief, Management Staff,
subject: "Vital Materials". No material
for deposit as VM that is not already being lcc - DD/A chrono
deposited fr another source.

ER-5-5262

Signed by [] Orig
& 3 - Addressee

25X1